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फॉरेस्ट डेव्हलपमेंट कॉर्पोरेशन ऑफ महाराष्ट्र लिमिटेड

(महाराष्ट्र शासनाचा उपक्रम)

CIN : U45200 MH 1974 SGC 017206

एफडीसीएम भवन, ३५९-बी, हिंणणा रोड, अंबाझरी, नागपूर-४४००३६

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क्रमांक : प्रशा/आस्था-३/प्र.क्र.२८१/२०२२-२३/ ३०३३

नागपूर, दिनांक: 18 NOV 2022.

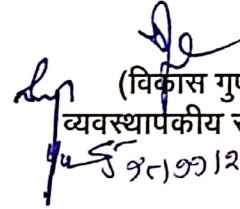
परिपत्रक

विषय :- एफडीसीएम लिमिटेड मधील सरळसेवेने भरती केलेल्या सहाय्यक व्यवस्थापक यांचे विभागीय परीक्षेचे अभ्यासक्रम आणि नियमावली विहित करणेबाबत.

संदर्भ :- कंपनी सचिव, एफडीसीएम लिमिटेड यांचे पत्र क्रमांक सीएसएल/बीएम-२०५/ P-55
१५०, नागपूर दिनांक १७.११.२०२२

संचालक मंडळाच्या दिनांक २९.०९.२०२२ रोजी झालेल्या २०५ व्या सभेत वाव क्रमांक १० नुसार सरळसेवेने भरती केलेल्या सहाय्यक व्यवस्थापक यांचे विभागीय परीक्षेचे अभ्यासक्रम आणि नियमावली समाविष्ट करणेबाबत ठराव संमत करण्यांत आला आहे. यासोबत नियमावली व विभागीय परीक्षेचे अभ्यासक्रम सहपत्रीत करण्यांत येत आहे.

सहपत्र :- वरीलप्रमाणे


(विकास गुप्ता)
व्यवस्थापकीय संचालक
१५/११/२०२२.

प्रति,

महाव्यवस्थापक,

नागपूर प्रदेश, नागपूर

प्रादेशिक व्यवस्थापक (सर्व),

एफडीसीएम लिमिटेड

प्रतिलिपी :- विभागीय व्यवस्थापक (सर्व), एफडीसीएम लिमिटेड यांना माहिती व उचित कार्यवाहीस्तव अग्रेषित. त्यांनी वरीलप्रमाणे विभागीय परीक्षेचे अभ्यासक्रम आणि नियमावली सर्व संबंधित सहाय्यक व्यवस्थापक यांचे निदर्शनास आणावे.

प्रतिलिपी :- व्यवस्थापकीय संचालक, कार्यालयातील संबंधित सहाय्यक व्यवस्थापक यांना माहितीकरीता अग्रेषित.

प्रतिलिपी :- विभागीय व्यवस्थापक (रोपवन वस्तुसूची घटक), एफडीसीएम लिमिटेड, नागपूर यांना योग्य त्या कार्यवाहीस्तव अग्रेषित. एफडीसीएम लिमिटेड स्तरावरील माहिती संकेतस्थळावर उपलब्ध करण्यांच्या अनुषंगाने परिपत्रक प्रसारित करणेस्तव अग्रेषित.

प्रतिलिपी :- एफडीसीएम लिमिटेडचे संकेतस्थळ www.fdcem.in

Rules of Departmental Examination for Assistant Manager (Direct recruit)

Rule No 1: Title, Extent of Application and Date of Commencement.

- (1) These Rules may be called "**The Rules of Departmental Examination for Assistant Manager (Direct Recruit), 2022.**"
- (2) These Rules shall apply to direct recruited Assistant Manager.
- (3) These Rules shall come into force from the date of approval of the Board.

Rule No 2: Definitions:

In these Rules, unless there is anything repugnant in the subject or context,

- (1) **Assistant Manager** means all Assistant Manager, directly recruited by the Company.
- (2) **Board** means Board of Directors of the Company.
- (3) **Company** means the Forest Development Corporation of Maharashtra Limited, incorporated under the Companies Act, 1956.
- (4) **Managing Director** means the Managing Director of the Company.
- (5) **Departmental Examination** means Departmental Examination prescribed from time to time by the Company under these Rules.
- (6) **Examinee** means the Assistant Manager, appearing for the Departmental examination.

Rule No 3: Inevitability of Passing the Departmental Examination and Effects.

- (1) Every Assistant Manager shall appear in the Departmental Examination, whenever they are conducted by the Company, unless specifically exempted by the Managing Director

Provided that, such exemption shall only be given by the Managing Director, when he is satisfied that there are circumstances beyond the control of the Examinee, due to which he will not be in position to appear in the Departmental Examination.

- (2) Until the Assistant Manager passes the Departmental Examination, neither his annual increment shall be released nor he shall be considered for the promotion to the next higher grade. Provided that, this rule shall not be applicable to the Assistant Managers who have already recruited before these rules come into force.

- (3) The Assistant Managers shall be required to pass the Departmental Examination in maximum of three attempts, failing which he shall be liable to be proceeded departmentally.

Rule No 4: Departmental Examination shall be conducted once an year and the schedule of the same shall be determined by the Managing Director.

Rule No 5: The Departmental Examination shall comprise of four Question Papers, details of question papers, the mode and the Syllabus prescribed in that regard is as under. :-

Question Paper	Syllabus
<p>Paper : I (With Books)</p> <p>Duration: 3.00 Hrs</p> <p>Maximum Marks: 100</p>	<p>Land Revenue and Criminal Law</p> <ol style="list-style-type: none"> 1. The Indian Penal Code 1860 :- Chapter I, II, III, IV (Section 91 -106), V (Section 107 - 110), VA, VIII, IX, X, XI, XVI, XVII (Section 378 - 402, 405 - 409, 441 - 462), Chapter XXI, XXII, XXIII. 2. The Criminal Procedure Code 1973 :- Chapter I, II, III (Section 26, 28 - 31), V, VI, VII, XII, XIV, XV, XVI, XVII, XVIII, XIX, XX, XXI, XXXIII, XXXIV, XXXVI. 3. The Indian Evidence Act 1872 :- Chapter I, II (Section 17 - 31),III, IV, V (Section 74 - 90A), VII, VIII, IX and X 4. Labour Laws :- The Industrial Dispute Act, 1947, The Payment of Gratuity Act 1972, The Trade Unions Act, 1926, The Payment of Wages Act, 1936, Minimum Wages Act, 1948, Factories Act, 1948, Compensation Act, The Contract Labour (Regulation & Abolition Act, 1970, The Employees Compensation Act, 1923 5. The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. 6. The Employees Provident Funds & Miscellaneous Provision Act, 1952, Employees Pension Scheme 1995. 7. Companies Act, 2013 :- Chapter VIII, IX, X, XII, XIV, XXIII, XXIX 8. The Right to Information Act, 2005
<p>Paper : II (With Books)</p> <p>Duration: 3.00 Hrs</p> <p>Maximum Marks: 100</p>	<p>Forest Laws</p> <ol style="list-style-type: none"> 1. Indian Forest Act (XVI of 1927) as applicable to the State of Maharashtra. 2. Maharashtra Forest Rules, 2014 3. Wild Life (Protection) Act, 1972 4. Forest (Conservation) Act,1980

	<p>5. Scheduled Tribes and Other Traditional Forest Dwellers Recognition of Forest Rights) Act, 2006 & Rules, 2008 (Amendment 2012)</p>
	<p>6. Panchayat (Extension to Scheduled Areas) Act, 1996.</p>
<p>Paper : III</p>	<p>Procedure and Accounts</p>
<p>(Without Books)</p>	<p>1. FDCM Digest and the orders issued by the Managing Director on relevant subjects from time to time.</p>
<p>Duration: 3.00 Hrs</p>	<p>2. Primary Knowledge of Accounts, Budget & Taxation</p>
<p>Maximum Marks: 100</p>	
<p>Paper : IV</p>	<p>Technical Subjects</p>
<p>(Without Books)</p>	<p>1. Silviculture</p>
<p>Duration: 3.00 Hrs</p>	<p>2. Forest Fire Prevention Measures.</p>
<p>Maximum Marks: 100</p>	<p>3. Depot and Nursery Management</p>
	<p>4. Working Plan Code - 2014</p>
	<p>5. Planting Techniques, Plantation & Afforestation</p>

Rule No 6: General

(1) The Examinees shall have to secure at least 50% marks in each question paper to pass the Departmental Examination.

(2) Examinees, securing 75% or more marks as aggregate shall be declared as "Successful with Distinction ". An entry to that effect shall be recorded by the Reporting Authority in the Annual Confidential Report of the Assistant Manager.

(3) The examinee who secures 60% or more marks in any paper shall be exempted in that paper, unless he claims the same in application.